



CUSTOMER SERVICE / FRONT COUNTER ASSOCIATE

Winchester Equipment Co., a growing area company selling, renting and servicing top-of-the-line agricultural, construction, material handling and outdoor power equipment, has an full-time opening for a Customer Service / Front Counter Associate

Our ideal candidate will be responsible for:

- Welcoming Customers and directing them, based on their needs
- Answering phones
- Assisting customers at check-out and with payments on their accounts
- Match invoices with Parts receivers; enter some into Accounts Payable
- Warranty registrations

Requirements:

- Highly motivated and goal driven
- Excellent Customer Service skills
- Excellent telephone and computer skills
- Prior administrative experience
- Should be able to lift up to 50 lbs
- Attention to detail and accuracy

We offer competitive wages and a comprehensive benefits package including Health, Dental and Life Insurance, 401(k) Retirement Savings Plan w/Company Match, Profit Sharing Plan, PTO/Paid Holidays, Boot Allowance, Training & Development

JOIN OUR TEAM!

Please complete an online application with resume directly by clicking on the following button:

APPLY HERE>>

Winchester, VA

EOE | Tobacco-Free Workplace