



ACCOUNTING ASSOCIATE

Winchester Equipment Co., selling, renting and servicing top-of-the-line agricultural, construction, material handling & outdoor power equipment, has an immediate opening for an Accounting Associate

Responsibilities will include:

- Collaborate with off-site branch personnel providing guidance on billing compliance where needed
- Process a high volume of sales invoices for financed, leased and cash sales on a daily basis for one of more construction equipment dealership locations
- Account reconciliations assigned must be kept up to date
- Ensure accurate application of company's monetary policies

Requirements:

- High school diploma or equivalent required
- Minimum of 3 years of industry relevant experience
- Ability to work independently and as part of a Team
- Strong analytical and problem-solving skills
- Excellent communication and interpersonal skills
- Ability to handle sensitive and confidential information
- Ability to work under pressure and meet deadlines
- Proficiency in Microsoft Office, Word and Intermediate Excel skills
- Proven high level performance with major ERP software platform
- Must be able to lift up to 25 lbs

We offer competitive wages and a comprehensive benefits package including Health, Dental and Life Insurance, 401(k) Retirement Savings Plan w/Company Match, Profit Sharing Plan, PTO/Paid Holidays, Training & Development

JOIN OUR TEAM!

Please complete an online application with resume directly by clicking on the following button:



Winchester, VA

EOE | Tobacco-Free Workplace